

In attendance: Amara Oden, Louise Morehead, Patsy Severson, David Kidder, Cora Trujillo
Absent: Sam Rennebohm

Treasurer's report: (Patsy)

Both income and expenses are a little under budget. Year-to-date income is slightly more than year-to-date expenses.

We now have a special fund (in-and-out fund) for elevator repair in case anyone is moved to donate. It is also where we'll transfer money from the Osgood fund to cover elevator repair. This is in addition to the annual elevator maintenance and elevator 5-year test reserve that are part of the budget. At this point the 5-year elevator test is fully funded at \$5,000.

WA CARES FUND

Washington state is setting up long-term care insurance for all WA state workers. Employees are required to contribute 58 cents for each \$100 of pay starting in January 2022. An employer contribution isn't required. If someone already has long-term care insurance from some other source, they can apply for a permanent exemption. The question for the board is whether we want to pay the employee contribution. If we do, I'll include that information in what I provide Prospect staff with their September pay stubs/check.

Several years ago WA set up a paid family and medical leave program, which had both an employee contribution and an employer contribution. Prospect is a small enough employer that we don't have to make the employer contribution. The church board decided to cover the employee contribution, in part because it is fairly small.

If Prospect decided to cover the WA Cares employee contribution, it would be about twice as expensive as the WA paid leave contribution. There is a staff member who may apply for an exemption, which will affect the cost.

The Church Board approved having Prospect cover the employee contribution for state mandated long term care insurance. The cost is estimated to be under \$500 per year. It starts Jan 1. This fiscal year will be covered with our budget surplus.

Trustee's Report: (Dave). Karen is now able to check church voicemail from home.

We have switched elevator maintenance contracts to Washington Elevator. The door of the elevator needs to be fixed. Final cost to get the elevator operational has not yet been determined but is expected to be significantly less than the \$70,000+ estimate we had for a complete overhaul.

Returning to in person worship. What needs to be done?

Dave suggested and we agreed to aim for November 7. Hopefully the elevator will be operational by then and Trustees will have hardware and software in place to create a hybrid worship. We decided instead of having a separate "re-opening committee," the CB will take on that role with input from the pastor, W and M team and Trustees. The W and M team is tentatively planning to initially try in-person services every other week without music. We came up with the following document for our **current COVID policy in regards to in person worship:**

It is recommended Prospect church attendees be fully vaccinated.

Regardless of vaccination status, a mask covering the mouth and nose is required when inside the church.

Sign in on entering the building.

Stay home if you have any symptoms of illness.

Maintain 6' distance between households. (Trustees to work on how to guide spacing in the sanctuary).

Planning for Amara leaving and Meighan's return 10/3/21:

A "hand-off" between Amara and Meighan will be part of the 10/3/21 (Zoom) worship. Amara is asking for feedback for her time as our Sabbatical Pastor. The CB was in agreement that our experience with her has been all positive. Terms like "delightful administrator", "accessible sermons", "joyful and energetic" were used. Cora will be writing a letter of recommendation on her profile and is soliciting input from W and M.

Cora Trujillo, Moderator