

## **Church Board Minutes April 16, 2023**

Present: Meighan, Cora, Jan (by phone) and Patsy

### **Treasurer's Report:**

Monthly income for March is over \$4,000 more than monthly expenses. Year-to-date (YTD) income is over \$3,000 more than YTD expenses.

YTD pledges are about at budget, and YTD facility use donations are almost at budget for the entire year. We took the Osgood and Parker Cook contributions the first part of April.

YTD staff expenses are about at budget. YTD office expenses and committee expenses are under budget; YTD building expenses are over budget, in part due to expenses related to the roof. YTD worship expenses are over budget in part due to the need for substitute worship leaders and the need to continue upgrading hybrid worship equipment.

### **Trustees Report:**

Cora attended the Trustees meeting this past week. Two furnaces have been repaired; one requiring a new fan motor, the other a new capacitor.

Roof update: Reliable Roofing has admitted the parapet part of the project was done incorrectly and has promised to fix it. Jerry and Dave will meet with the roofing consultant to learn next steps.

In light of University Congregational's recent break-in, Prospect's building security will be addressed in future meetings.

### **Office Manager:**

We are close to offering Karen's position to a candidate. Patsy is following up with some phone references. We agreed on \$24 per hour salary and 20 hours per week, Monday through Friday.

### **Preparing for June 11 Annual Meeting:**

The following church officers will be presented for approval of the congregation:

Church Board: Amy Miller, Ralph Cobb, Suzanne Fry, Dave Kidder and Patsy Severson as treasurer. Dave and Suzanne will alternate monthly meetings.

We currently have no one who expressed interest in being Moderator. It is possible we will do without one and rotate the responsibility of leading CB and congregational meetings.

Trustees will continue as Dave Kidder, Suzanne Fry, Jerry Sams and Roy Hartman.

Cora will follow up with Weter-Roberts board to see if those members want to stay on.

### **Mask policy:**

Our policy now is "Masks suggested" for worship. For now, the choir will continue testing the mornings before worship.

### **Pastor Check-in:**

**3/4 time position:** The church board and Meighan agreed it was in the best interest of the church for her to continue in a 3/4 time position. She has been able to do more community outreach such as initiating our sponsoring the Afghan refugee family, connecting with Stevens Elementary School, working with Green Buildings Now and meeting with the director of Projects for a Civil

Society. Administratively, communication between the CB and the pastor has been more efficient.

**1/4 time “Minister for children and families”:** In order to make our church more inviting to young families, we will propose a new 1/4 time position in the upcoming church budget. This new position would coordinate with Meighan to put on a family friendly worship service once per month and will do outreach specifically targeting families with children. This will greatly impact what is already expected to be a deficit budget, but there is @ \$150,000 left in the Bakke legacy fund which we can dip into if needed. Cora will draft a job description to run by the rest of the CB. We will look for ways to communicate this proposal to the congregation and get feedback before the June 11 meeting.

**Partnering with other small churches?** Meighan will be in contact with leaders at other small churches in Seattle about possibly sharing some worship services and other ways we could partner.

*Submitted by Cora Trujillo*